



If you are interested in proposing an activity, please complete the attached form and return it via email or campus mail to Lara Baxley, Chair of Professional Development, at professional_development@cuesta.edu. The Faculty Professional Development Committee will review all proposals. Accepted proposals will receive notification by email and will be identified in the FLEX Activities flyer and newsletter.

1. Faculty presenter(s):

Other presenter(s), if any:

2. Preferred Date & Time:

3. Title of activity:

4. Audience for this activity (Circle all that apply.)

faculty

classified staff

administrators

5. Type of activity (workshop, roundtable, presentation, discussion):

6. Sponsor (division/unit, committee, office, or organization):

7. Special requirements for technology/room size/type of room (*please reserve your preferred room*)

8. Briefly describe the activity and its relationship to the Education Code criteria for faculty professional development (see below):

Activities consistent with Education Code use of faculty professional development funds:

- a. Improvement of teaching.
- b. Maintenance of current academic and technical knowledge and skills.
- c. In-service training for vocational education and employment preparation programs.
- d. Retraining to meet changing institutional needs.
- e. Intersegmental exchange programs.
- f. Development of innovations in instructional and administrative techniques and program effectiveness.
- g. Computer and technological proficiency programs.
- h. Courses and training implementing Equal Employment Opportunity and upward mobility programs.

PLEASE RETURN TO Faculty Professional Development Chair (cuestapd@cuesta.edu)